

Course Title: Accounting for Non-Accountants

Course Summary

Have you always had problems in analysing numbers, bank statements, financial reports/statements and other financial documents? Then you need to register for Accounting for Non-Accountants.

This course will give you more knowledge in the Accounting Principles and how to interpret & analyse financial statements and be more effective at work. The training will give you a whole new insight into the world of accounting.

Objectives of Programme

At the end of the Programme participants should be able to:

- Develop an understanding of the source of financial information.
- Gain an insight into Accounting systems, terminology and concepts.
- Gain an understanding of income and expenditure; assets and liabilities; capital and revenue expenditure.
- Prepare basic financial statements.

Target Audience

This course is intended for:

- Workers and Managers with non-Accounting background that want to interact with Accountants and require Accounting knowledge to be effective at work
- Those who require a greater working knowledge of the Accounting process and financial statements.

Course Fee: =N=5,000 which covers Training Pack

Training Pack

- Covers Registration
- Certificate of Participation
- Training Materials & Tea/Coffee

How to apply for this Course:

For online application, click [here](#).

For manual application:

1. Download the registration form.

2. Print form, fill and email to info@knowledgeexchangecentre.org or return to our office at No. 3 Fatai Kaffo Street, Trinity Court, Agungi, Lagos.
3. Receive an invoice and make payments to our bank accounts (bank details will be on the invoice).